

Position Description



Position	Evaluation and Research Manager (part time)
Organisation	Yiliyapinya Indigenous Organisation : <i>Brain health and Healing for young people, families and the workforce</i>
Founder and Director	Sheryl Batchelor
Period of employment	February 2025 to December 2025 with possibility of extension.
Hours	Nominally between 15 and 20 hours a week with a negotiable spread of times across the year for holidays, study, family needs
Applications close	29 January 2025

The organisation

Yiliyapinya is an Indigenous-led, not-for-profit organisation focused on Brain Health and Healing for children, young people and their families and those working with them. Yiliyapinya is a leader in Brain Health and Healing in Australia, collaborating with global leaders of Brain Health. We work in alignment with the latest evidence and best practices.

We work in a culturally safe and personalised way and have delivered to thousands of people with positive results.

We work with children and young people not going to school and young people transitioning from detention. Yiliyapinya currently employs 12 staff and has close connections with referring agencies, investors/donors and Aboriginal and Torres Strait Islander mentors and volunteers and community services.

The role

We are seeking an **Evaluation and Research Manager** to lead Yiliyapinya’s evaluation and research program, in conjunction with external researchers and evaluators. This includes:

- evaluating in-house the Yili program (based at Oxley and Inala)
 - Phase 1: Implementation (to July 2025)*
 - Phase 2: Quality services (to December 2026).*

These phases will provide information to Yiliyapinya management and Board of Directors for reflective practice and continuous improvement, and will provide data and support for an external outcome and impact program evaluation in 2027.

- evaluating Yiliyapinya programs as a whole to inform scaling up
- overseeing small research projects on specific components of the program

Evaluation and research findings will support submissions for continuation and expansion of Yiliyapinya’s program funding, as well as informing the Yiliyapinya community and the broader child and youth sector about the critical factors necessary to improve the health and wellbeing of very vulnerable children and youth and their families.

The role reports to the CEO and the Evaluation and Research Management Team. Recognising the complexity of the evaluation, the evaluator will be supported by an experienced evaluator in an advisory capacity. It is anticipated that university students on work placement will provide research assistance to the Evaluation and Research Manager’s guidance. The successful applicant will also be requested to complete workplace training in Brain Health.

Position Purpose

To conduct safe, participatory, value-based, developmental evaluations and action research projects, which are directed by Aboriginal and Torres Strait Islander people, in order to provide a comprehensive understanding of the systems and processes that are the foundation of the program, the elements of service delivery that are critical to reaching individual and program goals, and the impact of the program on the participants, their families and the community.

Key Responsibility 1

Manage the administration and conduct of evaluations and research including consultation processes, governance and leadership in accordance with the Evaluation and Research Framework.

Success Measures:

Evaluation Management Team has information needed to make decisions and is confident that evaluation and research is progressing as intended and is culturally informed.

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<p>Key Responsibility 2:</p> <p>Ensure evaluations and research adhere to approved ethical protocols including protocols specifically concerning programs delivered to Aboriginal and Torres Strait Islander people.</p>	<p>Success Measures:</p> <p>Stakeholders, including Aboriginal and Torres Strait Islander people, have confidence in evaluation and research throughout each project.</p>
<p>Key Responsibility 3</p> <p>Maintain positive relationships and engage with staff, Yiliyapinya participants and stakeholders, centring the contributions of Aboriginal and Torres Strait Islander stakeholders.</p>	<p>Success Measures</p> <p>Stakeholders participate in the evaluation and feel heard.</p>
<p>Key Responsibility 4</p> <p>Collect, analyse and store qualitative and quantitative data following privacy and information legislation. Use sound evaluative and research skills to report findings comprehensively, accurately and objectively with guidance in interpretation from key stakeholders.</p>	<p>Success Measures:</p> <p>Evaluation and research findings fairly represent the available data.</p>
<p>Key Responsibility 5</p> <p>Communicate the progress of and the findings of evaluations and research, at agreed times, in formats and media suited to the stakeholders ensuring data provided by community is made available to them.</p>	<p>Success Measures</p> <p>Information about evaluation and research activities of Yiliyapinya is widely available and useful to a wide range of stakeholders including program participants.</p>

Position Requirements

<p>Skills & Experience:</p> <ul style="list-style-type: none"> • 5 years experience in the human services sector as a: practitioner or volunteer and/or person with related lived experience • First Nations family connections and/or extensive experience working with Aboriginal and Torres Strait Islander colleagues and/or community services participants, strong cultural understandings and historical knowledge and understanding of the impacts of colonisation. • Empathy and relationships with highly vulnerable children and young people and families e.g. in fields of child protection, youth justice, education, domestic violence, law and/or in community settings. • Current broad knowledge of good practice ways of supporting disadvantaged children, young people and families practically and therapeutically, or demonstrated ability to acquire such knowledge. <p>Qualifications: Degree including research and/or evaluation in human services disciplines</p> <p>Previous evaluation experience including evaluative practices such as stakeholder engagement, consultation, data collection and critical analysis would be highly valued. However, a keen interest in evaluation as applied research practice and willingness to learn will be considered.</p> <p>Note that ideally the position will be placed by a First Nations person. However Non-Indigenous people who meet the above criteria may apply and in the event of their success, would work with a cultural mentor.</p> <p>Location</p> <p>This position is based in Inala, Brisbane. The successful applicant will need to regularly work on site.</p>
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Remuneration

Conditions of employment will be in accordance with the [Social, Community, Home Care and Disability Services Industry Award 2010](#) (SCHADS Award) based on qualifications and experience.

For enquiries

Please send queries to evaluation@yiliyapinya.org.au

How to apply

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Please submit a letter showing how you meet the position requirements and what you could bring to the role. Please send your application by email with your CV to: evaluation@yiliyapinya.org.au with **Application for Evaluation and Research Manager**, in the email subject line.